



CITY OF SUGAR LAND
Department of Building Safety

DEMOLITION PERMIT APPLICATION
COMMERCIAL PROJECTS ONLY

**** PLEASE NOTE ****
1 USB with electronic set of plans required with submittal

APPLICATION # _____

PROJECT ADDRESS: _____

TENANT NAME: _____

CONTRACTOR NAME: _____ PHONE:() _____

FAX:() _____ CELL:() _____ EMAIL: _____

ADDRESS

CITY/STATE

ZIP

DESCRIPTION OF DEMOLITION: _____

CUBIC FEET OF DEMOLITION: _____

PERMIT FEE:

0 - 100,000 cubic feet

\$60.00

100,000 cubic feet and over

\$60.00 plus \$0.50 for each additional 1,000 cubic feet over 100,000 cubic feet

PAY BY ESCROW ACCOUNT

I hereby certify that I have read and examined this document and know the same to be true and correct. All provisions of laws and ordinances governing this type work will be compiled with whether specified herein or not. Granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

APPLICANT SIGNATURE

DATE

PRINT NAME

PHONE NUMBER

FOR OFFICE USE ONLY

PLAN REVIEWED BY: _____ APPROVED FOR ISSUANCE BY: _____

ASBESTOS REGULATION

Senate Bill 509

An Act which became effective on January 1, 2002, relating to an asbestos survey before issuance of a building permit to renovate or demolish certain buildings.

BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF TEXAS:

SECTION 1. The Texas Asbestos Health Protection Act (Article 4477-3a, Vernon's Texas Civil Statutes) is amended by adding Section 13 to read as follows:

Sec. 13. SURVEY REQUIRED. (a) In this section, "permit" means a license, certificate, approval, registration, consent, permit, or other form of authorization that a person is required by law, rule, regulation, order, or ordinance to obtain to perform an action, or to initiate, continue, or complete a project, for which the authorization is sought.

(b) a municipality that requires a person to obtain

a permit before renovating or demolishing a public or commercial building may not issue the permit unless the applicant provides:

(1) evidence acceptable to the municipality that an asbestos survey, as required by this Act, of all parts of the building affected by the planned renovation or demolition has been completed by a person licensed under this Act to perform a survey; or

(2) a certification from a licensed engineer or architect, stating that:

a. the engineer or architect has reviewed the material safety data sheets for the materials used in the original construction, the subsequent renovations or alterations of all parts of the building affected by the planned renovation or demolition, and any asbestos surveys of the building previously conducted in accordance with this Act; and

b. in the engineer's or architect's professional opinion, all parts of the building affected by the planned renovation or demolition do not contain asbestos.

SECTION 2. This Act takes effect September 1, 2001.

SECTION 3. This Act applies only to a permit for renovation or demolition of a public or commercial building issued on or after January 1, 2002. A permit for renovation or demolition of a public or commercial building issued before January 1, 2002, is governed by the law as it existed immediately before the effective date of this Act, and that law is continued in effect for that purpose.

TEXAS ARCHITECTURAL BARRIERS

Senate Bill 484, which became effective on June 17, 2001, requires municipalities, prior to accepting an application for a construction permit for a non-residential project that will cost in excess of \$50,000, to verify that the building or facility has been registered with the Texas Department of Licensing and Regulation (TDLR) for compliance with Texas Accessibility Standards (877) 278-0999.



FOR OFFICE USE ONLY
PAYMENT CODE:
REG

CITY OF SUGAR LAND
Department of Building Safety

CONTRACTOR REGISTRATION

- GENERAL
 PLUMBING
 MECHANICAL
 ELECTRICAL
 FIRE
 IRRIGATION
 SIGN

COMPANY NAME: _____ PHONE: _____

ADDRESS _____ CITY/STATE _____ ZIP _____

EMAIL ADDRESS: _____ FAX #: _____

STATE LICENSE HOLDER'S NAME: _____
(IF REQUIRED)

STATE LICENSE NO: _____ EXPIRATION DATE: _____

DRIVER'S LICENSE NO: _____ STATE ISSUED: _____
(STATE LICENSE HOLDER OR COMPANY OFFICIAL)

REGISTRATION FEE: \$33.50 (Electrical, Plumbing & Fire Contractors are exempt)

**** REGISTRATION WILL EXPIRE ONE YEAR AFTER DATE OF ISSUANCE ****

NOTE:

1. Please complete a new form if there are any changes to the above information.
2. Revocation or Suspension of Registration
 - Repeated violations of any laws or regulations relating to any construction work (including City Ordinances, City Building Codes or any technical codes)
 - Intentional falsification of registration or permit information
3. Insurance Requirements
 - Proof of general liability insurance of at least one hundred thousand dollars (\$100,000) for any one accident and three hundred thousand dollars (\$300,000) for any one person; and property damage insurance of at least fifty thousand dollars (\$50,000) for any one accident and one thousand dollars (\$1000) for any one piece of property.

I hereby certify that I have read and examined this document and know the same to be true and correct.

APPLICANT SIGNATURE

DATE

APPLICANT NAME (PRINT)

POSITION WITH COMPANY



Insurance Requirements

**Sugar Land Development Code
Chapter 7
Article II. Buildings**

Section 7-16. Code Amendments

105.8. *Insurance Required.* As a condition to the issuance of the permit, the Contractor shall submit proof that the contractor has: Workers' Compensation insurance as required by law; general liability insurance of at least \$100,000 for any one accident and \$300,000 for any one person; and property damage insurance of at least \$50,000 for any one accident and \$1,000 for any one piece of property.

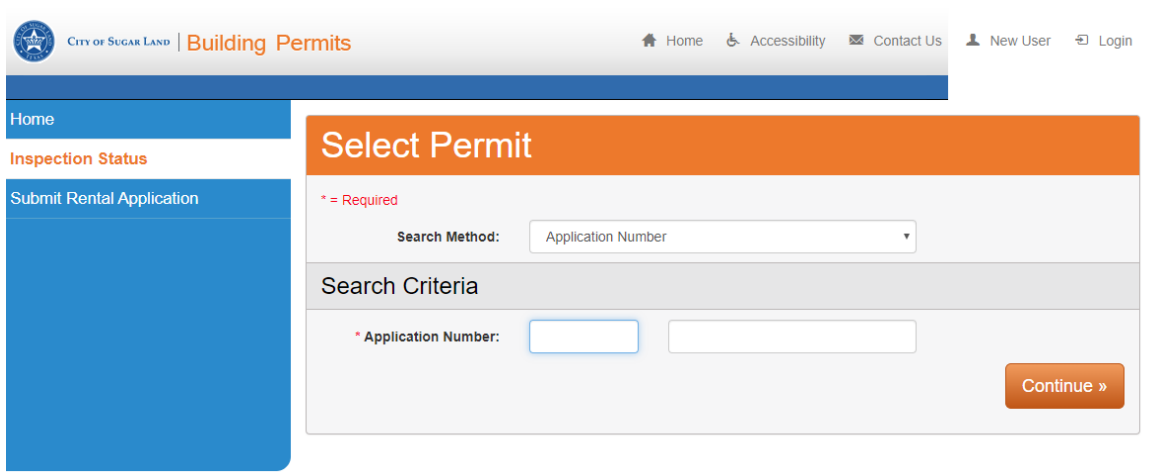
**Proof of insurance can be faxed to
Department of Building Safety (281) 275-2271**

TO SCHEDULE AN INSPECTION ONLINE www.sugarlandtx.gov

YOU WILL NEED YOUR APPLICATION NUMBER TO PROCEED

BUSINESS —→ **INSPECTION SCHEDULING**

Select **Online Building Permits system** and then Select **INSPECTION STATUS**



The screenshot shows the 'City of Sugar Land | Building Permits' website. The navigation bar includes 'Home', 'Accessibility', 'Contact Us', 'New User', and 'Login'. A sidebar on the left contains 'Home', 'Inspection Status', and 'Submit Rental Application'. The main content area is titled 'Select Permit' and features a search form. The form includes a 'Search Method' dropdown menu set to 'Application Number'. Below this is a 'Search Criteria' section with a label '* Application Number:' followed by two empty input fields. A 'Continue »' button is located at the bottom right of the form.

Enter **APPLICATION NUMBER**

Select **SCHEDULE / CANCEL INSPECTIONS** in **blue** to the right of the permit type

Select **INSPECTION DESCRIPTION** (Ex: [BLDG, FINAL](#))

Select **INSPECTION DATE** from available dates listed. Please print confirmation page & retain for your records.

TO CHECK INSPECTION RESULTS ONLINE www.sugarlandtx.gov

YOU WILL NEED YOUR APPLICATION NUMBER TO PROCEED

BUSINESS —→ **INSPECTION SCHEDULING**

Select **Online Building Permits system** and then Select **INSPECTION STATUS**

The screenshot shows the 'Select Permit' page on the City of Sugar Land Building Permits website. The page has a blue sidebar on the left with links for 'Home', 'Inspection Status', and 'Submit Rental Application'. The main content area has an orange header 'Select Permit' and a search form. The search form includes a 'Search Method' dropdown menu set to 'Application Number', a 'Search Criteria' section with two input fields for 'Application Number', and a 'Continue »' button. The top navigation bar includes links for Home, Accessibility, Contact Us, New User, and Login.

Enter **APPLICATION NUMBER**

Select **INSPECTION STATUS** from **blue** column on the left (under **PERMIT STATUS**)

Select **PERMIT TYPE** (Ex: [000/000/ELEC.00](#)) that you are checking results on

You will then be able to view Inspection Type, Scheduled Date, Status & Date Resulted

For more information (Ex: Inspector & any notes):

Select **INSPECTION TYPE** (Ex: [ELEC, COMPLETE COVER](#)) for any notes

For more information you may call the Inspection Request Line at 281-275-2320.



CITY OF SUGAR LAND
Department of Building Safety

CREDIT CARD AUTHORIZATION FORM

FAX: (281) 275-2271

I authorize the City of Sugar Land to use my credit card to process the following payment:

Date: _____

Amount: _____

Jobsite address: _____

Application No: _____

Contractor: _____

Contact Name: _____

Phone: _____ Fax No: _____

Email: _____

Last 4 digits of Credit Card Number: _____

Exp Date: _____ Card Code: _____

Signature: _____

Credit Card: Visa Master Card American Express

**** Please enter Credit Card Number below ****

***** Cut Here*****

Card Number: _____