



**CITY OF SUGAR LAND
PARADE APPLICATION**

1. Applicant

Name: _____

Home
Address: _____

Telephone
Number: _____

Contact Person & Phone
Number: _____

Address Permit can be mailed to:

2. If the parade is proposed to be conducted for, on behalf of, or by an organization, list the name, address, and telephone number of the headquarters of the organization and of the authorized and responsible heads of such organization.

Organization: _____

Address: _____

Telephone
Number: _____

Head of
Organization: _____

3. Date of Parade _____

Address: _____

Telephone Number: _____

4. The parade will assemble at the location of _____ (a.m./p.m.). The starting point of the parade will be at the location of _____; the route to be traveled will be _____

and the termination point will be at the location of _____
(A route map is very helpful.)

5. The parade will begin at _____ : _____ (a.m./p.m.) and will terminate on or before _____ : _____ (a.m./p.m.).

6. The parade will consist of approximately _____ persons, _____ animals, and _____ vehicles. Type of animals, if any _____.
Type of vehicles, if any _____.

7. Purpose of parade _____.

8. Additional Comments/Information: _____

_____.

By signature below, I certify the above information to be true and correct. Any misrepresentation made in this application, intentional or otherwise, is valid grounds for permit denial both in the present and at all future times.

Signature _____ Printed Name _____

Date _____

Please email or fax back to:

gpyle@sugarlandtx.gov or Fax: 281/275-2771



CITY OF SUGAR LAND

Special Events / Parade Permit City Contacts

Gretchen Pyle, DRC Coordinator, Planning Department (281) 275-2218

(Your contact for submitting Special Events/Parade Permit applications, relaying information to other departments regarding submittals, and issuing permits)

Police Department - Operations Bureau

(281) 275-2510

Lt. Justin Joyce

(Your contact for traffic issues and hiring off-duty Police Officers)

Parks Department – Reservations

Teresa Preza (281) 275- 2881

Fire Department

Glenn Turner Jr., Assistant Fire Chief (281) 275-2861

(Your contact for fire department review and approval of event permits)

Christina Vavrecka, Fire Prevention (281) 275-2852

(contact to coordinate special permits and/or inspections)

Special permits and/or inspections (possibly fees) required for public use:

Temporary structures/tents of greater than 200 Sq. Ft.

Amusement/Carnival rides

Fireworks Display (State License required)

Capt. Mick McLemore, Public Education (281) 275-2859

(contact for fire department participation at events)

Health Inspections (281) 275-2278

Jessica Spies

(Your contact for temporary health permits, should you have any food or drinks that aren't pre-packaged and/or temperature-sensitive)