



CITY OF SUGAR LAND
**2024 CHRISTMAS TREE LIGHTING
BOOTH APPLICATION**

Thanks for participating as a “Booth Host” at this year’s Christmas Tree Lighting Event on Friday, December 6, 2024. Please fill out this form in its entirety and reach out to the Event Production Team for any questions.

Organization/Business Name: _____

Event Day Contact Name & Cell: _____

Event Day Contact Email: _____

Booth Product Description: _____

Contact Address: _____

Number of People working Booth: _____

Is Access to Electricity Needed for Booth: _____

Booth Vendor Fees Start at \$150 (Invoice will be sent when application has been submitted)

Vendor booth fees must be paid by Monday, November 22 by Noon.

GUIDELINES & REQUIRMENTS:

- Booths must be set up at least 1 hour before start of the event.
- Tent must operate continuously from beginning to end of event.
- Organizations may decorate and promote their organization within the tent area only.
- Must provide your own type of decoration (event will be outdoors).
- All booth decorations and activities are to be family friendly.
- No water access.
- Your area will be equipped with 1 10x10 tent, 2 chairs and 1 8ft table
- NO SOLICITATION COLLECTION OF ANY KIND (including email, monetary, phone #s, addresses, etc.)
- Vehicles used to load/unload before/after the event MUST use Vendor Parking Pass

PLEASE RETURN THIS FORM BY: Monday, November 11, 2024.

Carla Allen
Event Production Coordinator
Email: callen@sugarlandtx.gov
Direct: 281.275.2950



CITY OF SUGAR LAND

WAIVER OF LIABILITY AND HOLD HARMLESS AGREEMENT (“AGREEMENT”)

Name of Program/Event/Activity: _____ (“Program”)

Date(s) of Program: _____

Location of Program: _____

Participant Name: _____

Email: _____ Phone: _____

Address: _____

To the fullest extent allowed by law, as an inducement for the City of Sugar Land (“City”) to allow the Participant to participate in the Program, the undersigned Participant, whether an entity or an individual, on behalf of themselves, their officers, directors, employees, successors, assigns, heirs, executors, and administrators (collectively, “**RELEASORS**”), hereby **FULLY RELEASE, WAIVE, DISCHARGE, AND COVENANT NOT TO SUE** the City, its City Council, officers, directors, agents, employees, contractors, invitees, Program partners and affiliated organizations (collectively “**RELEASEES**”) from any and all claims, liabilities, causes of action, or demands of any nature whatsoever, either in law or in equity, known and unknown, arising out of, relating to, or resulting from the Participant participating in the Program, including, but not limited to, **ANY LOSS, DAMAGE OR INJURY, INCLUDING DEATH, TO THE RELEASORS AND/OR THEIR PROPERTY, REGARDLESS OF THE SOLE, JOINT, OR CONCURRENT NEGLIGENCE, NEGLIGENCE PER SE, GROSS NEGLIGENCE, STRICT LIABILITY, REGULATORY OR STATUTORY LIABILITY, TORT THEORY, ACT, OMISSION, FAULT, OR FAILURE TO ACT CAUSED BY THE PARTICIPANT, THE RELEASEES, OR OTHERWISE.**

To the fullest extent allowed by law, **RELEASORS** further **AGREE TO INDEMNIFY, HOLD HARMLESS AND DEFEND** the Releasees from and against any and all claims, including those brought by or on behalf of the Participant, causes of action, losses, liability, damages, costs, including court costs and attorney fees, that Releasees may incur due to the Participant’s participation in said Program, **REGARDLESS OF THE SOLE, JOINT, OR CONCURRENT NEGLIGENCE, NEGLIGENCE PER SE, GROSS NEGLIGENCE, STRICT LIABILITY, REGULATORY OR STATUTORY LIABILITY, TORT THEORY, ACTS, OMISSIONS, FAULT, OR FAILURE TO ACT CAUSED BY THE PARTICIPANT, THE RELEASEES, OR OTHERWISE.**

It is further agreed that execution of this Agreement and acceptance of the same shall not constitute a waiver by the City of its governmental immunity and/or any other defense it may have at law and/or equity, whether state and/or federal.

I certify that I am the Participant or an authorized representative of the Participant and have carefully read and understand this Waiver of Liability and Hold Harmless Agreement and that participation in the Program is subject to these terms and conditions.

Signed on this _____ day of _____, 20____.

Participant Name

Signature

Signed By

Title