



# **SECTION 7: BUILDING PERMITS**

- Building Permit Information



# BUILDING PERMITS

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Ground-up construction on private property requires that the property be zoned for the proposed use, be platted (unless the property is plat-exempt), a site plan package be approved—including any required public infrastructure plans, and appropriate building permits be issued. Building plans may be submitted and reviewed concurrently with platting and site plan package review. However, a building permit will not be issued until the associated plat is recorded and site plan package is approved. Please be aware that the City of Sugar Land adopted the following codes under Ordinance No. 2320 in 2023, and local amendments to these codes can be found in Chapter 7 of the Development Code:

International Building Code (family of codes) - 2021  
National Electric Code- 2023

Building Permit Applications are now accepted only via the online Citizen Self-Service Portal or CSS Portal. It can be found on our website, or you can use the computers available for applications at City Hall. Fees relating to building permits can be found on the CSS Portal using a tool called Fee Estimator. Building permit forms and applications are available online via the CSS Portal: [www.sugarlandtx.gov](http://www.sugarlandtx.gov)

In certain parts of the City, utility connection fees must be paid prior to obtaining building permits. Contact the Engineering Department at 281-275-2780 for additional information. For more information on the building permit application process and approval please contact 281-275-2270. The City of Sugar Land Building Official is Joshua Doyle with the Planning & Development Services Department.